

**INFORMATION SHEET**  
**CANDIDATES**  
**BARNSTAPLE CENTRAL**

**8<sup>TH</sup> JUNE 2017**

Time Table of Events

<u>Dates</u>	<u>Event</u>	<u>Additional Information</u>
<b>From 2<sup>nd</sup> May 2017</b>	Registers of Electors and Postal Vote lists for candidates will be available on request.	A form will be required to be completed. The form is <a href="#">available online</a> or from the Elections Office.
<b>11<sup>th</sup> May at 4pm</b>	Close of Nominations &, Withdrawals at 4pm.	<b>Nominations MUST be delivered by hand; nominations sent through the post will not be accepted and will be classed as undelivered. Delivery times are 10am-4pm Monday- Friday</b> <b>Must be delivered to the Elections Office, Lynton House, Commercial Road, Barnstaple, EX31 1DG</b>  <b>Please Note the Elections Office will be closed on Friday 5<sup>th</sup> May 2017 as the Devon County Council Election Counts will be taking place.</b>
<b>22<sup>nd</sup> May 2017</b>	Last date for receipt of applications to register to vote.	
<b>23<sup>rd</sup> May 2017</b>	Last day for receipt new and changes to postal and postal proxy applications (5pm).	
<b>19<sup>th</sup> &amp; 24<sup>th</sup> May 2017</b>	Issue of Postal Votes.	Ballot Paper Packs will be sent out by 1 <sup>st</sup> Class Mail.
<b>24<sup>th</sup>, 26<sup>th</sup>, 30<sup>TH</sup>, May 2<sup>nd</sup> &amp; 7<sup>th</sup> June</b>	Opening Of Postal Votes. 10am	Brynsworthy Enviornmental Centre.
<b>8<sup>th</sup> JUNE 2017</b>	Opening of Postal Votes 10am	Lynton House, Commercial Road, Barnstaple. EX31 1DG
<b>31<sup>st</sup> May 2017</b>	Last date for proxy applications.	5.00pm.
<b>8<sup>th</sup> June 2017</b>	Polling Day.	7am-10pm.

8<sup>th</sup> June 2017

Verification and Counting of Votes

From 10PM Leisure Centre, Barnstaple

9<sup>th</sup> June 2017

Return of Candidates Expenses

To be delivered to the Returning Officer,  
Lynton House, Commercial Road, Barnstaple.  
EX31 1DG

## **Boundary Maps/Election Maps**

Available at:

- <http://www.ordnancesurvey.co.uk>
- [www.northdevon.gov.uk](http://www.northdevon.gov.uk)

Under MAPPING Heading. You can view District and Parish Boundaries.

## **Candidates Guide**

A full guide is available from the Electoral Commission Website. This is a very comprehensive guide for all Candidates and Agents. See below for website.

[www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)

## **Useful Information when completing a Nomination Paper**

**Please do not use Tippex on your Nomination Paper, your Nomination paper will be rejected.**

### **Description**

- Political Parties - If you are intending on standing on behalf of a registered party you will need a certificate authorising you to use the party name or a registered description on the ballot paper (known as the certificate of authorisation). Also a written request to use one of the party's emblems (if you would like one to appear on the ballot paper).
- Parish - If you are not standing for a party then your description on the nomination paper must not exceed 6 words (if you would like one to appear on the ballot paper).
- Proposers & Seconders.
- A person may sign as many nomination papers as there are seats for that election. For this Election only one seat, therefore can only sign one paper. The Proposer and

Seconders must be on the Register of Electors for the Parish/Ward for the Election being held.

### Appointment of Postal Vote and Counting Agents

Candidates can appoint Postal Vote and Counting agents. The number each candidate can appoint depends on how many candidates are validly nominated. Candidates will be notified of the number they may appoint after close of nomination.

### **Candidates Expenses**

- There is a maximum that candidates can spend on their campaign. Limits can be obtained from the Election Office and a copy of the amounts will be included in the nomination pack to outline the limits.
- (£740 plus 6p per elector).
- **Please note that expenses CANNOT be reclaimed**

### **Candidates Literature**

All printed material (i.e. posters, placards and leaflets) must include the name and address of the printer and promoter (the person who authorised the material to be printed). This is so that electors can be clear about the source of the campaign material. It is an offence not to include an imprint on election material.

**Please note that any issues/queries relating to expenses and election literature should be directed to the Electoral Commission as they are not matters for the Returning Officer**

Election Agents

### **Proxy Voting**

An elector can only act as a proxy for 2 people unless they are a close relative.

### **Register of Electors/Postal Vote List**

Candidates are entitled to receive, free of charge, a copy of the full electoral register and the lists of people voting by post or proxy (the absent voters' list) for the area that they are contesting. This will be available from 28<sup>th</sup> March 2017.

Candidates can only use the full electoral register to help them campaign. A form is required to be completed in advance. The form is available on the North Devon Council Website or from the Elections Office.

**Useful Contacts**

<u>Name</u>	<u>Phone Number</u>	<u>Email</u>	<u>Additional Information</u>
<b>Elections Office</b>	(01271) 388277	<a href="mailto:elections@northdevon.gov.uk">elections@northdevon.gov.uk</a>	Or visit the Elections Website at: <a href="http://northdevon.gov.uk/council/voting-and-elections/">http://northdevon.gov.uk/council/voting-and-elections/</a>  Based at Lynton House, Commercial Road, Barnstaple. EX31 1DG.